

CASA Board Meeting
Board Meeting Minutes of
September 17, 2015

Held at:

TETRA Technologies, Inc.
24955 Interstate 45 North
The Woodlands, TX 77380
Room 101

Meeting called to order at 4:30 P.M.

Voting Members Present:

Cathy Douglas
Sharon Geib
Dan Vertrees
Sabina Rahman-Garcia

Judy Olson
Scott Creasman
Robyn West

Bob Evans
Steven Earl
James Pung

Not Present:

James Huntsman

Others Present:

Ann McAlpin
Cliff Hazel
Penny Plume

1. Opening – Judy Olson
 - a. Safety Moment
 - b. Child Story – Bob Evans
 - c. Thank you to Dan Vertrees, whose term is ending tonight after 36 months.

2. Consent Agenda Items
 - a. Approval of Board minutes for August
 - i. Motion made and passed to approve the August minutes
 - ii. Motion made and passed to approve James Pung as a new board member
 - b. Executive Director's Report
 - i. Chris Osborne is opening a new concept restaurant—Huti's 5 on Research Forest. CASA will be the beneficiary of the soft opening on October 3rd. Save the date!
 - ii. New Year's Eve: Please consider coming to the CPS Welfare Board's Light of Hope celebration/fundraiser on New Year's Eve
 - iii. Need recommendations for Young Professionals
 - iv. Reviewed recommendations from Gala consultant. We will ask her to do a conference call with interested board members
 - c. Committee Reports (Development, Governance, Legislative, Finance)
 - i. Development

1. Superhero Run Revenue report – Sponsorship goal is \$25,000 – has been passed at \$26,000
2. Gala – ahead of last year at this time
3. Board will reach out to people on the sponsorship calls list
4. Volunteers will work on database
5. Board will make thank you calls to donors
- ii. Governance
 1. Motion to vote in Clay McCollor as a new board member effective 11/1/15 was made and passed
 2. Motion to vote in Monica Vils-Brawner as a new board member effective 11/1/15 was made and passed
 3. Accepted slate of officers for FY 2016—same officers as we have currently
 4. Steven Pate cannot join the board at this time, but made a \$10,000.00 donation
 5. Motion to extend Steven Earl's term for a second term was made and passed
 6. Motion to accept the change in the By-Laws allowing 1, 2 and 3 year terms was made and passed
 7. The Governance Committee has developed a Board Scorecard which will be filled out in part by all Board members before each meeting.
 8. Motion made and passed to accept revised Advocate Policy, contingent upon making 2 changes: 1) add clarification to #18, add "family or friends, and 2) add clarification to #10, to be approved by Bob Evans
 9. Motion made and passed to accept James Huntsman's resignation from the board effective 11/1/15
- iii. Legislative
 1. No new developments
- iv. Finance
 1. August financials are as expected
- v. Other
 1. Suggestion made to discuss changing the policy allowing Advocates to transport children.
3. Strategy Topics
 - a. Motion and passed made to accept the Strategic Plan as revised
 - b. Budget discussion. Motion was made and passed to accept the 2016 Budget as presented
4. Summary of actions and votes
5. Executive Session

Meeting adjourned at 6:00 P.M.

Executive Session